



Little
Einsteins
Montessori

Fees agreement & enrolment criteria

Operating Hours - Our operating hours are 8.30am - 3.30pm.

- Children under 3 years must attend 2 full days (8.30am-3.30pm) per week as a minimum.
- Children 3 years and over must attend 3 full days (8.30am-3.30pm) per week as a minimum.

It is important that families stick to their booked days and times and any changes to these must be dated and signed.

Fee Schedule	Under Two Years	2 - 3year olds	3 - 6 year olds with ECE	3 - 6 year olds without ECE
Daily rate	\$49	\$42	\$21	\$42
4 day rate	\$196	\$168	\$99	
Weekly rate	\$245	\$210	\$97.50	

- We offer a 10% discount for siblings

Fees Agreement

- Fees must be paid weekly, unless other arrangements have been made with the centre.
- I agree to pay fees by automatic payment.
- In signing this agreement form I agree to pay the fees on the basis of the fee schedule outlined and I will pay, in advance, in accordance with the Fee Policy of the Centre. I understand fees may be reviewed over time in line with increased overhead costs.
- I acknowledge and agree to pay the appropriate fee for an enrolled day even if unable to attend.

- If I miss a payment, it will be paid in full the following week, along with the current weeks fees, unless other arrangements have been made with the centre.
- I accept the 'late pick up' of \$1 a minute, after my child's session closing time.
- I agree to give two weeks written notice of intent to withdraw my child from the Centre and to pay the associated fees regardless of whether or not my child attends.
- I understand that a holiday discount of 50% will be offered for 2 weeks a year based on my child's booked days. I understand there is no charge for a statutory holiday or shutdown periods.
- Two weeks written notice is required to process holiday discounts and these discount will only be applied if your account is up to date.

Fees Payment Responsibility

- I understand and accept full responsibility for payment of the fees charged to my account in accordance with the published policies and fees rates.
- I understand and accept that irrespective of any arrangement with any third party (e.g. other adult, Work and Income Support Services, Accident Insurance, Trusts or Budget Services, etc) to pay the fees. The full responsibility to pay remains with me.
- I understand and accept that my child may be excluded from attending if I fail to pay fees in accordance with the Centre Policy. Full charges for days excluded will be charged and I agree to pay these until the balance is cleared.
- I understand that a holding fee is requested for all absences from children.
- I understand that I am required to give 2 weeks notice in writing to alter my child's booking.
- I understand that I must notify WINZ of any changes to my child's day.

Signed:

Dated: